



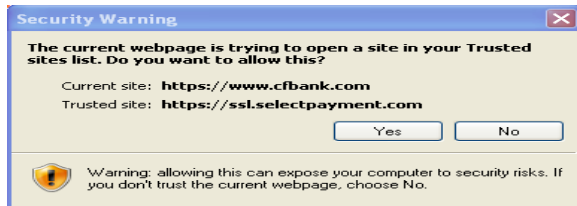
Customer Quick Reference Guide for Merchant Capture – Secure Token Registration

Open <https://www.cfbank.com> and click the orange LOGIN button in the upper right corner of your screen.

Under the Merchant Capture section, click the LOGIN button.



A security warning may pop up. Click yes to continue to the Merchant Capture website.



Next enter Merchant Capture User Name, Password and Merchant Capture Company name. Click on Login.

Customer Login

User Name: →

Password: →

Company: →

Please enter your login information above and click the "Login" button to access your account.

When prompted for the receipt of your Secure Token, click Yes to register.

Register your Secure Token

Have you received your Secure Token yet?
If yes, please click **Yes** and follow the instructions to register your device.
If no, click **No** to be prompted again during a future login.

On the back of the token is the Serial #.



Enter the Serial # of the token in the Device Serial Number Box. Then flip the token over, push the button and enter the 6 digit code from the front of the token in the Token Code box. Click Submit.

Register your Secure Token

Enter the required information to register your Secure Token. Please enter the serial ID exactly as it appears on the device.

Device Serial Number (back):

Token Code (front):

Your new token has been activated. Click Continue to go to Merchant Capture.

Register your Secure Token

You have successfully registered your Secure Token. You will be required to enter the token code each time you access your accounts on this system.

Recommended Practices to Safeguard your Online Banking Account

- Remove employees from accounts they no longer use and minimize authority and access to what is absolutely necessary for each user.
- Make sure all users have strong passwords and PINs and are keeping them secure.
- Remind all users to avoid suspicious emails and NOT to click on links in emails from unknown sources.
- Remind all users NOT to provide user names or other credentials to anyone. Legitimate sources will not ask for this information and you should never provide it in response to phone calls or emails.
- Keep anti-virus signatures current and update your operating system with the latest patches.

If you need assistance, questions may be directed to eBanking support at 608-943-0150.
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